



# FOSTERING & ADOPTION

## Statement of Purpose

for Oxfordshire Children, Education & Families

Fostering Service  
2016-2017

**Working  
together  
to change  
Lives...**

A statement of purpose sets out what services are provided for children who are placed by the fostering service, including those additionally provided by education and therapeutic agencies.

[www.oxfordshire.gov.uk/fostering](http://www.oxfordshire.gov.uk/fostering)



**OXFORDSHIRE  
COUNTY COUNCIL**

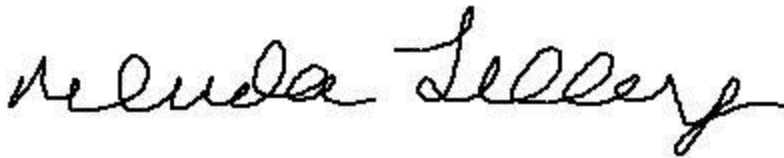
**FORMAL APPROVAL OF THE STATEMENT OF PURPOSE  
FOR OXFORDSHIRE COUNTY COUNCIL  
CHILDREN, EDUCATION AND FAMILIES  
FOSTERING SERVICE**

**BY THE COUNTY COUNCIL'S CORPORATE PARENTING PANEL**

On behalf of the County Council and as deputy Chair of the Corporate Parenting Panel, I am delighted to endorse this Statement of Purpose for the Fostering Service for the coming year.

The Statement of Purpose is available on the OCC website and also at the Oxfordshire Children Information Service office.

Thank you for your care and commitment to meeting children's needs.

A handwritten signature in black ink, appearing to read 'Melinda Tilley', written in a cursive style.

**Councillor Melinda Tilley**

## 1. Introduction

This Statement of Purpose fulfils the requirements of Standard 16 of the Fostering Services National Minimum Standards 2011 and Chapter 4 of the Children Act 1989 Guidance and Regulations Volume 4. There is a requirement that all Fostering Services provide a written Statement of Purpose setting out the aims, objectives and details of the service and facilities provided. The Statement of Purpose has to be reviewed and updated every year. This statement of purpose has been endorsed by the Corporate Parenting Panel.

The statement is intended to provide a clear description of the service for the information of foster carers, service users, County Council staff, elected members, professionals in other agencies and members of the public.

Copies of the statement of purpose will be provided to:

- Children's Services staff who are involved in providing services to looked after children and young people
- Foster carers and people who are being assessed as foster carers
- Oxfordshire's Children in Care Council
- Oxfordshire Foster Care Association

In addition, the document will be placed on Oxfordshire's fostering website <http://www.oxfordshire.gov.uk/fostering>

## 2. Aims and Objectives

Oxfordshire's Fostering Service is determined to provide an outstanding service to all children in foster care and a standard of care that meets or exceeds their needs. Oxfordshire recognises the central importance of foster care as a vehicle for transforming the lives of children in public care. Foster carers are regarded as making a hugely valuable contribution and should, therefore, be provided with first rate preparation, training and support to carry out their role to maximum effect.

As a responsible Corporate Parent, Oxfordshire is committed to listening to the voice of each child and young person, assessing their needs and comprehensively planning to meet them. The Fostering Service will work in effective partnership with their families, foster carers, colleagues within the County Council, and other agencies with the objective of delivering the best possible care and support to looked after children and young people.

## **2.1 The aims of the service can be summarised as:**

- (a) All fostered children to be provided with a well planned, stable and high quality placement that will enhance their life chances.
- (b) The service will be responsive to the needs of children who require a fostering placement, recruiting sufficient carers to offer placement choice.
- (c) To provide excellent support and service to foster carers, by suitably experienced, skilled and qualified social work staff, managers and administrative support staff
- (d) To provide a progression pathway for foster carers that supports them to consider fostering more challenging and harder to place children

## **2.2 To achieve these aims the service is based on the following objectives:**

- The provision of well planned, stable and high quality placements to meet children's needs and improve their outcomes.
- Children are entitled to grow up in a safe, loving environment that can meet their developmental needs.
- A child/young person's wishes and feelings will be taken into account, and children/young people will be encouraged to participate in decisions about their care.
- Family and friends play a unique role in enabling children and young people to remain with adults they know and trust if they cannot, for whatever reason, live with their parents.
- Local placements to promote continuity and maintain family networks will be provided wherever possible.
- Children should have an enjoyable childhood, benefiting from excellent parenting and education, enjoying a wide range of opportunities to develop their talents and skills leading to a successful adult life.
- Placement stability and consistency of care is promoted in every possible way to give all children /young people a settled experience in fostering. We "never give up on a child" and placements are only allowed to end in a planned and considered way.
- Each child is valued as an individual and given personalised support in line with their individual needs and background in order to develop their identity, self-confidence and self-worth.
- Each placement will meet the requirements of the child's care plan and wherever possible reflect the child's racial, cultural, religious and linguistic background.

- Siblings will be placed together, wherever possible, consistent with their needs.
- The particular needs of disabled children and children with complex needs will be fully recognised and taken into account.
- The significance of contact for looked after children, and maintaining positive relationships with birth parents, the wider family and other significant people is valued, as is the foster carer's role in this.
- Children in foster care deserve to be treated as a 'good parent' would treat their own children and to have the opportunity for as full an experience of family life and childhood as possible, without unnecessary restrictions.
- Young people are enabled to 'stay put' in their foster families beyond their eighteenth birthday up to age 21 subject to this being in the best interests of the young person and with the full agreement of the foster carers.
- The educational achievements of looked after children and young people are promoted and foster carers enabled to call upon the support of the Virtual School in helping to improve the education achievement of young people in their care.
- Foster carers are supported in promoting the emotional and physical health of young people, so that they reach their full potential.

### **2.3 The recruitment and assessment of foster carers**

- A recruitment strategy is in place that supports the recruitment of a sufficient number and range of local foster carers to meet the needs of Oxfordshire's looked after children and young people. A prompt, professional and respectful response is provided to anyone enquiring about becoming an Oxfordshire foster carer.
- Carers are well prepared for the fostering task by a thorough assessment that focuses on relevant competencies and ability to meet the needs of looked after children.
- The Fostering Panel will be maintained and supported in accordance with the Regulations and will consist of the right mix of qualified, experienced and knowledgeable individuals, chaired by a suitably experienced independent person.

### **2.4 High quality support and service to foster carers**

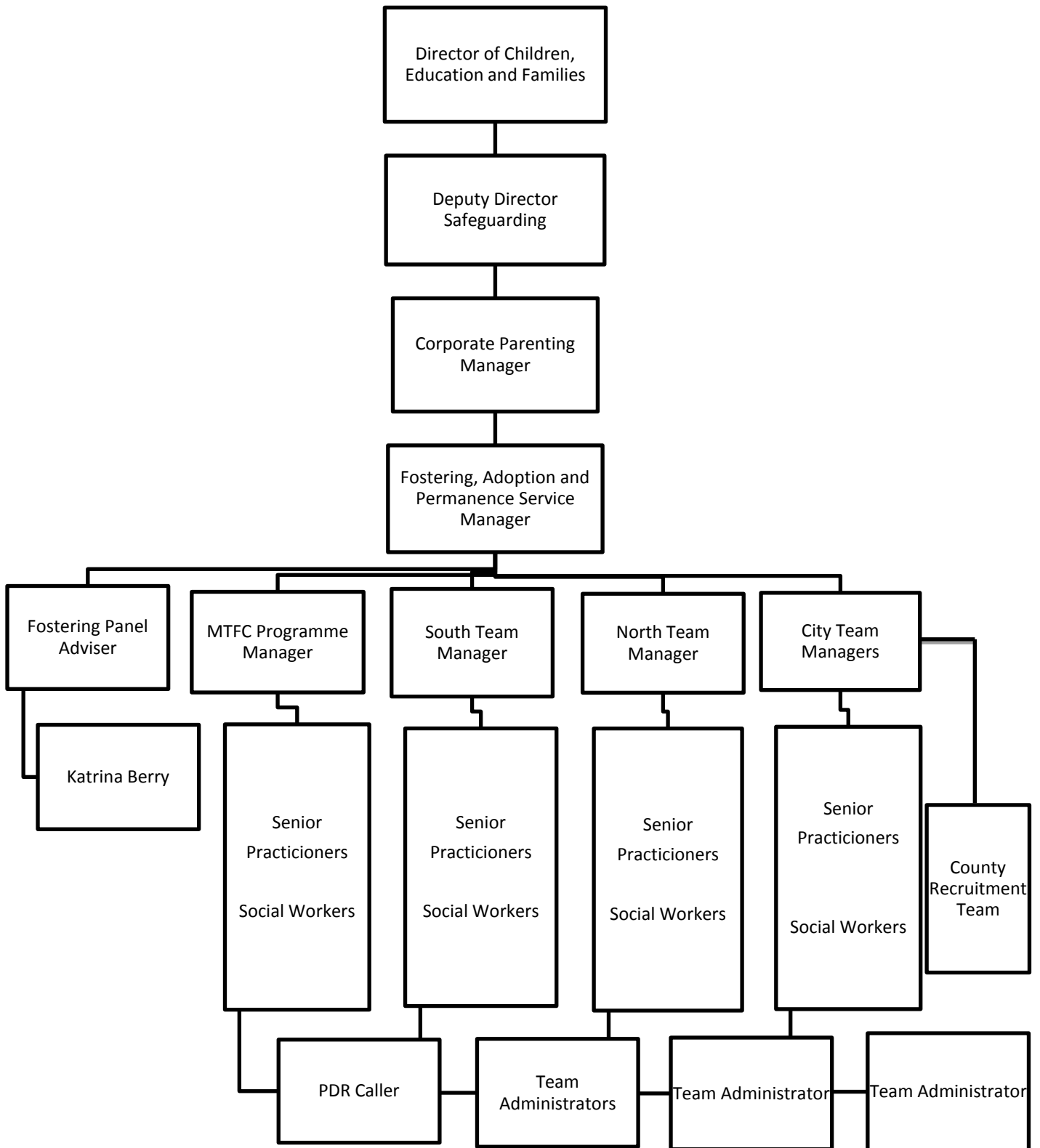
- The central importance of the child/young person's relationship with their foster carer is acknowledged and foster carers are recognised as core members of the team working with the child.
- Foster carers have a right to full information about any child/young person placed.

- The approach of the Fostering Service will be open and accessible, treating all carers with fairness and respect and as fellow professionals.
- Effective two-way communication is recognised as essential to good working relationships.
- Working with a range of multi-disciplinary support services, children and young people and their carers are provided with the services and support to meet their needs.
- All foster carers are valued. They are provided with a high standard of supervision, support and guidance through individual sessions with their supervising social worker and support groups.
- A wide range of training courses are accessible to foster carers. Encouragement and support is provided to foster carers to use these training opportunities to develop their skills and knowledge.
- Practical support and advice is given to the Oxfordshire Foster Care Association so that it can be an effective voice in supporting individual foster carers and in promoting the needs of looked after children and young people.
- All foster carers will be made aware of Oxfordshire's complaints procedures and are supported in using the complaints procedures when necessary.
- To ensure the increased professionalization of the service foster carers are supported to see themselves on a progression pathway where they might take on more demanding roles as they grow in confidence

### **3. Management, staffing and service structure**

The Fostering Service is part of Children's Services under the overall leadership and direction of the Director of Children's Service. The Corporate Parenting Panel is a group of people who meet regularly to oversee services provided to Looked After Children and Care Leavers. It includes elected members, senior Children's Services managers, Foster Carers and representatives from the Children in Care Council, Health and The Virtual School.

### 3.1 Fostering structure chart



### **3.2 The fostering service consists of:**

**The Corporate Parenting Manager** has overall responsibility for the management of the Fostering Service

**The Adoption, Permanence & Fostering Service Manager** provides the operational management of the service.

**The Safeguarding & LAC QA Service Managers** have the role of Agency Decision Maker (ADM).

**The Independent Chair of the Fostering Panels** is responsible for the leadership of two Fostering Panels.

**The Fostering Panel Adviser** is responsible for the management and operation of the panels. She is assisted by one full-time administrator.

**The Fostering Teams** recruit, train, assess and provide support to prospective mainstream foster carers and family and friends foster carers. There are three teams, to cover all parts of the county. (Four managers, 36 qualified social workers, one unqualified support worker and six fte administrators). These teams include specialist workers who are responsible for recruiting and assessing specialist foster carers for disabled children, including carers for the short break scheme. Within the City Fostering Team there is a Supported Lodgings Scheme for young people who are leaving care.

**Multidimensional Treatment Foster Care (MTFC)** offers a specialist foster care treatment programme for children who have had multiple placement moves and may have a history of neglect or abuse. As a result, these children have emotional and behavioural difficulties which can make them a challenge to care for and can put them at higher risk of future problems. The MTFC programme provided placements for three to 10 year olds. The team includes a Manager, Programme Supervisor, KEEP Coordinator, Therapists, one Supervising Social Worker and Skills Coaches).

**The Recruitment Team**, which is shared with the Adoption Service, is responsible for dealing with enquiries from the public and the first stages of the application process for foster carers. This team also organises marketing and recruitment campaigns to encourage local people to apply to foster and to recruit foster carers for specific children. The team consists of an enquiry officer and a dedicated marketing and community officer.



**Foster Carer Coordinators** are eight experienced carers who work alongside fostering staff and provide a range of support, including training, to other foster carers.

### **3.3 The Fostering Service works in close association with:**

**Placement Service Team:** Oxfordshire has a Placement Service Team to match those children and young people requiring a placement with approved carers on the Foster Carers' Register available to provide a placement. The Placement Service Team is responsible for matching detailed assessments of the young person's needs and the strengths of the prospective carers. The foster care placement types provided include: emergency, relief, short term, parent and child, therapeutic etc. Emergency placement requests are dealt with by the Placement Service Team or via the Emergency Duty Team.

Where possible, placements are identified in-house. In the absence of appropriate placements within the County, alternative placements are explored with Independent Fostering Agencies and the team is responsible for managing contracts with providers.

The team is currently being restructured and the aim is to have the following within the team 0.5fte SW qualified manager, two fte SW qualified senior practitioners, four non-SW qualified officers, 1.5fte admin and one fte senior business officer.

**Looked after Children social work teams:** Each looked after child has an allocated worker who is responsible for the child or young person's care plan. They lead on assessing needs, care planning and supporting children in foster care.

**Oxfordshire's Attach Team** (Attaining Therapeutic Attachments for Children): provides help for children and foster carers if therapeutic intervention is required. The team also provides training and group interventions to a wide variety of people including carers, parents and professionals working with young people to promote care and services which are informed by an understanding of the significance of attachment relationships. The team consists of clinical psychologists, a family therapist and a specialist senior practitioner.

### **3.4 Safeguarding team**

**Independent Reviewing Officers** chair the reviews of looked after children, confirm their care plans and oversee that plans are implemented in a timely and appropriate fashion.

**Local Authority Designated Officer (LADO)** role is outlined in *Working Together 2010* and is in place to ensure that allegations against people working with children are progressed in a timely and appropriate way. The LADO should be made aware of all cases in which it is alleged that a person who works with children has:

- Behaved in a way that has harmed a child or may have harmed a child; or possibly committed a criminal offence against or related to a child; or
- Behaved towards a child or children in a way that indicates s/he is unsuitable to work with children.

This includes any allegation relating to a foster carer.

**Medical Advisers** in the Community Paediatric Team based at The John Radcliffe and Horton Hospitals provide specialist medical advice for foster carers, social workers and the Fostering Panels.

**The Designated GP and Designated Nurse for Looked After Children** provide a medical service to children in foster care.

**Oxfordshire's Virtual School** provides support to looked after children in their educational attainment, training and preparation for employment.

**The Child and Adolescent Mental Health Service (CAMHS)** and Primary CAMHS can provide specialist mental health services for children in foster care.

**Volunteer Independent Visiting and Advocacy (VIVA)** service can be contacted on 01865 328670 or [viva@oxfordshire.gov.uk](mailto:viva@oxfordshire.gov.uk)

### **3.5 Management and the Chair of Fostering Panels**

All Service Managers and Team Managers are appropriately qualified and experienced for the roles they fulfil.

Below are listed the key managers and the Chair of the Fostering Panels:

<b>Name</b>	<b>Title</b>
Jim Leivers	Director of Children's Services
Hannah Farncombe	Deputy Director
Matthew Edwards	Corporate Parenting Manager
Teresa Rogers	Adoption, Permanence & Fostering Manager
Hazel Cringle	ADM

Justine Manning	ADM
Jackie Giles	Fostering Team Manager, North
Michelle Howe and Elisabeth Reid	Fostering Team Managers, City
Michael Carter	Fostering Team Manager, South
Wendy Queralt	Fostering Team Manager MTFC Programme
Wendy Gill	Chair of Fostering Panels
Jo Upton	Fostering Panel Adviser
Katrina Berry	Fostering Panel Administrator

## 4. Functions of the Fostering Service

### 4.1 Recruitment and Approval of Carers

Preliminary information about fostering can be obtained from Recruitment Officers on 0800 7835724 (free phone).

Oxfordshire has developed a recruitment strategy, in conjunction with its carers and staff, which is designed to help deliver targeted campaigns based on researched needs for certain types of carers. Examples of current strategies include targeted recruitment of carers for siblings, teenagers, unaccompanied asylum seeking children and disabled children. The Department has developed a range of recruitment materials and is staffed by an experienced recruitment officer, Maria White tel: 01865 323127 and an Enquiry Officer. Recruitment work is carried out in partnership with the carer co-ordinators, a small group of experienced foster carers with an interest in imparting their knowledge and skills to others at the early stage of the fostering process.

The first stage of the recruitment process is designed to help prospective carers explore the complexities involved with the task so that they are well informed and in receipt of sufficient knowledge to make an informed choice. This process is a preliminary to the assessment.

### 4.2 Information about the Fostering Service

**The County Council's website** provides full information on Oxfordshire's fostering service for the public with dedicated pages on fostering.

**Oxfordshire's Children's Guide to Fostering** has been produced in three versions; one for very young children, one for over fives and one for older children. These booklets provide information for children about being in foster care.

**Information Leaflets** and booklets include:

- Information leaflet for prospective foster carers on fostering given to all prospective foster carers on enquiry
- Booklet for foster carers undertaking preparation groups based on skills to foster
- Leaflet on short break care
- Leaflet on Multi- dimensional treatment foster care
- Leaflet on family and friends care
- Information for Birth Parents of children looked after
- Leaflet on Foster Plus Fee paid scheme.

## **5. Assessment of new foster carers**

Oxfordshire has three fostering teams throughout the county each with a designated geographical area. When an initial enquiry is received from a member of the public via the Recruitment Team the next stage is an in-depth phone call to explore what the enquirer might have to offer and to answer any questions they might have. Subsequently, an initial home visit is made by a qualified social worker from the team covering that location. Detailed information is given to applicants about the fostering process and the timescales specified for each stage.

Where the enquirer and the Fostering Service believe that it is appropriate to move forward an application form is completed. This process is in two stages; the first will be to gather statutory checks and references. If these indicate a positive assessment is likely then a home study is completed. This involves around eight visits to the applicants' home to meet with them and other members of their household. The purpose of these visits is to:

- Assess their suitability to become foster carers
- Prepare the applicants for the fostering role.

Oxfordshire aims to complete assessments within six months and begin to gather information for the full assessment at the same time as they complete Stage 1 checks. At the end of the process, the assessment will have explored the applicants' knowledge of child care, assessment of their general parenting skills, their ability to work in partnership with the Department and the families of looked after children and their commitment to learning about positive behaviour management.

## **5.1 Pre-approval training of prospective carers**

All prospective carers are required to attend preparation groups, known as the Skills to Foster course. Preparation groups are run for prospective mainstream foster carers; these always include the active contribution of an experienced foster carer. A variety of venues and times are offered and the groups run regularly during the year depending on demand. There is additional specialist training for those providing care to children and young people with a disability.

## **6. The Fostering Panel**

There are two independent Fostering Panels; each meeting twice a month so a Fostering Panel Meeting takes place weekly. Panel capacity has responded to the increased need of the department. The Panel is constituted to meet the requirements of the Fostering Service Regulations. The Panel consists of a central list of members with a diverse range of personal and professional backgrounds, relevant to fostering. New panel members are provided with an induction and annual appraisals are undertaken with all panel members. Regular training is also provided. All Panel members are made members of Fostering Network and so keep up-to-date with developments in the world of fostering. The Fostering Panel has an independent Chair to provide an objective stance. The Panel collectively provides a key quality assurance function in relation to the local authority.

Panel recommendations are passed to the Agency Decision Maker and letters then sent out accordingly to prescribed timescales. The Fostering Panel strongly encourages all prospective and approved foster carers to attend when their cases are being presented as, Panel believes, this symbolises the importance of partnership working. Minutes are taken of all Panel business.

### **6.1 Approvals**

All Oxfordshire carers are approved by the Fostering Panel. Applicants usually attend with their assessing social worker. Panel members understand that applicants are often apprehensive about attending and do all they can to put applicants at their ease.

Applicants are asked questions about their motivation to become carers and give consideration to the terms of approval most suitable for them, such as the age, gender and number of children to be placed.

## **6.2 Annual Reviews of Approval**

In addition to hearing all new fostering applications approved foster carers' first annual reviews are also presented to the Fostering Panel. Subsequent reviews are also considered where there is a significant change to a carer's terms of approval or there are serious standard of care concerns and termination of approval may be being considered.

## **6.3 Termination of Approval**

Occasionally the Fostering Service will form the view that the standard of care provided by a carer does not meet the required level. Depending on the severity of the issue additional training/support may be provided in the first instance. However, the matter may be presented to the independent Fostering Panel. Panel will give the carer an opportunity to express their views and will consider all the information provided to it. The foster carer will be encouraged to use advice and support from the Fostering Network in these circumstances. If Panel reaches a recommendation that the carer is unsuitable the ADM forms a proposed decision (qualifying determination). If this is to terminate approval a letter is then sent to the carer stating this and giving reasons. The foster carer then has 28 days within which to make representation to the decision maker or to apply to the Independent Review Mechanism (IRM) for an independent review on behalf of the Secretary of State.

## **7. Placement Finding**

Where long term placements are necessary the Fostering Service will work with fieldwork teams to ensure the best possible matching is achieved. A family finder from the fostering team is identified and will take the lead in placement searches and ensuring that a child's new family are able to meet the child's need. All placement searches involve looking at family and friend networks and particular attention is paid to matching culture, religion and interests. This is begun at the Permanency Planning Meeting.

Permanency Planning Meetings are held monthly in each area to monitor children's permanency plans and provide expert advice to social workers at an early stage in the care planning process. A tracking system helps to ensure time scales are complied with. When children are to be matched with long term foster carers this is presented to the Adoption and Permanence Panel.

## **8. Support to foster carers**

### **8.1 Supervising Social Workers**

All approved foster carers have their own Supervising Social Workers from the Fostering Team whose duties include:

- Supervision to carers on a six weekly basis
- Making an unannounced visit, at least once a year
- Organising training for carers, including child specific training to meet the health and other related needs of disabled children
- Organising the provision of equipment as appropriate, and adaptations to carers' homes in long-term placements
- Arranging for support through the Children and Family Care Services for foster carers of disabled and other children with complex needs
- When possible, attending placement meetings, child protection meetings and placement reviews for children placed with their carers
- Giving oral and written information to the Fostering Panel about the carer
- Helping to ensure that placements are appropriate for the child, carer and the carer's family
- Arranging for medical checks to be updated
- Arranging for Disclosure and Barring Service checks and other legal checks to be updated
- Undertaking the carer's annual review and ensure that any training and support needs identified are organised for the carer
- In conjunction with the carer, young person and their Social Worker, contribute to the end of placement report
- Monitoring the carer's progress in relation to caring for children, as set out in the foster care standards and
- Generally looking after the carer's interests
- Take the lead responsibility when a concern or allegation is made about a Foster carer and sign post the care to independent support if applicable through such organisations as the Fostering Network.

### **8.2 Foster Carer Support Groups**

Groups contain an element of training as well as support. These are run locally on a regular basis for both mainstream and family/friend carers; some meetings take place in the evening and some during the day depending on the area. Details of the groups are sent out to carers on a regular basis in the Foster Carer Newsletter and can also be obtained by contacting the Fostering Teams.

### **8.3 Foster Carer Coordinators**

Foster Carer Coordinators are experienced foster carers who provide support, training and mentoring to other foster carers. As part of their role they will make initial contact with all newly approved carers.

### **8.4 Oxfordshire Foster Carers Association**

This is a local foster care association linked with the National Fostering Network, which arranges social events, training and acts as an advocate for carers with the Department over issues of finance, training etc. In conjunction with the Fostering Service, it produces a magazine at least twice a year, which is sent to all approved carers. The Chair Person is Jenny Barney tel 01865 438911. The Department supports this organisation and regularly consults the Committee on matters of general interest to carers. Carers are encouraged to participate. Social events are also arranged for foster carers and their families. These events include the Annual Foster Carers' Picnic in September and Pantomime tickets at Christmas.

### **8.5 Learning and Development**

The National Minimum Standards for Fostering Services rightly place considerable emphasis on foster carer learning and development.

### **8.6 Training, Support and Development Standards**

The Training, Support and Development Standards for Foster Care have been developed to ensure that people working with children, young people and their families have the best possible training, qualifications, support and advice. The Training, Support and Development Standards consist of seven standards designed to support carers and give them a framework for training.

New Foster Carers are expected to complete the seven Standards within 12 months of being approved as Foster Carers (or within 18 months for family and friends carers). Where carers



might struggle to meet these requirements, i.e. because English is not their first language, they are provided with additional supports, such as a mentor to work with them on a one-to-one basis.

## **8.7 Learning and Development Programme**

Mainstream foster carers receive details of the programme of core training topics on an annual basis. Carers agree with their supervising social workers which courses to apply for. Some training is delivered locally and is available at different times. Foster carers are expected to undertake a minimum of three courses per year. A number of learning opportunities can be accredited in agreement with the Supervising Social Worker and Learning and Development officer.

Some training is mandatory:

- First aid
- Safeguarding
- Foster carer Induction Standards
- Moving and Handling (for carers approved to take children with disabilities).

Other core training available includes the following:

- Advocacy Skills
- An Introduction to Counselling and Listening Skills
- Assessing the Risk to Children & Young People of Domestic Violence
- Assessing Parent-Infant Relationships
- Attachment Theories
- Basic Child Development
- Calming and defusing
- Child Protection – Generalist Safeguarding
- Direct Work with Children and Young People
- Managing Physical Interventions
- Missing children, Child Sexual Exploitation and Risky Behaviours
- Safe Caring
- Caring for Children that have been neglected
- Caring for Children that have been Sexually Abused
- Why do Children Behave the way they do?

- Substance Misuse in young People
- Children Looked After and the Law
- Healthy Outcomes for Children Looked After
- Preparing Young people for Independence
- Making the Most of Supervision
- KEEP: (Keeping Foster and Kinship Carers Supported).

As part of the MTFC support arrangements, the Service runs KEEP, a training programme based on MTFC principles for mainstream foster and kinship carers. Keep Standard is offered to carers with children aged 5-12 years. We also offer KEEP Safe for carers of adolescents and ADoPT for adopters

Where possible the Department is happy to open up its training courses to carers from other Local Authorities or Agencies.

During this year we have piloted a new training/support programme called TEND - Training to Enhance and Nurture Development. We will have completed two courses by the end of March 2016. This is a 12 week video coaching programme which supports foster carers who are caring for young children aged between zero to four years. The learning is based on Attachment Theory, social learning theory and brain science.

In addition to the above we are also piloting a new programme of support for foster carers, the Mockingbird Family Model, which was developed in the USA. The model works as a central hub supporting a constellation of foster carers which establishes a sense of extended family and community for our carers and the young people they look after. We currently have two hub homes in the North and Central areas supporting six to 10 fostering families per hub. We are recruiting hub home carers for a South Oxfordshire hub.

In addition to formal training, Supervising Social Workers address individual topics with their carers and provide reading matter or other appropriate materials.

## **8.8 On-line Learning**

There is increased take-up of on-line learning for carers who find it difficult to attend training events, perhaps due to child care or work commitments. Akamas is a main provider of such training.

## **8.9 Disability**

Short break carers access training from the core training identified above. They are required to complete mandatory training in Safeguarding, First Aid and Manual Handling. Manual Handling training is done on an individual basis with child's Occupational therapist and child specific training for health needs is carried out by a health professional on an individual basis.

## **8.10 Financial support**

Oxfordshire pays a range of allowances to its carers in recognition of the different expenses incurred by meeting the needs of different children. These are:

- Maintenance allowance payable to all foster carers or all children and young people, according to age bands.
- An additional sum paid to carers who are approved to look after a range of unrelated/unknown children.
- Fostering Plus. Maintenance allowance plus a fee for child or young person who has been assessed as having additional needs and requirements.
- MTFC. Maintenance allowance plus a fee as above

The fees are based on the skills of the carer and an assessment of the needs of the child and young person. In addition, a number of further allowances are available for specific items (e.g. birthdays and Christmas). Please see separate Allowance Leaflet. In exceptional cases, loans for house extensions and car purchase may be available. Foster Carer allowances and fees are reviewed annually.

## **8.11 Relief breaks**

From time to time foster carers require a break from fostering. Where possible these are taken between placements. Where this is not possible planned relief care is provided by other approved carers. Time for introductions is built in so that the child becomes familiar with the relief carer before the break occurs. Some relief is offered on a regular basis, such as, one weekend a month so that the child/young person becomes used to joining the other household. Relief care is not usually provided for carers approved for the zero to two age band as babies and toddlers need the consistent care of one care giver.

## **8.12 Foster Carers Handbook**

The handbook contains comprehensive guidance and information for foster carers. Available

on OCC Fostering website [www.oxfordshire.gov.uk/fosteringhandbook](http://www.oxfordshire.gov.uk/fosteringhandbook)

### **8.13 Other support provided for foster carers (and young people)**

- Day care Consultation service to field Social Workers and other agencies
- Access to psychology services for carers
- Support from Foster Carer Coordinators
- Access to education supports
- Access to health supports and resources, e.g. drug advice, sexual health advice and counselling
- Holiday provision
- Placement Duty Service
- Dialectical Behaviour Therapy
- Specialist Services for Unaccompanied Asylum Seeking Children
- Access to out of hours support is available through the Department's Emergency Duty Team
- Foster Plus carers Out of Hours "on-call" service
- Newsletter for Foster Carers
- Social events for carers and children
- Multi-Dimensional Treatment Foster Care
- Membership of Fostering Network.

### **8.14 Through contractual agreements the Service also provides:**

- Independent Visitor Service and separate Advocacy scheme
- Children in Care Council
- Advice and Mediation Service to carers and staff involved in fostering with
- Fostering Network.

## **9. Placement types**

### **9.1 Relief Fostering**

Relief placements are when a child joins a fostering household for a limited number of overnight stays, either as a one off or as part of a regular schedule of visits. The most common pattern is one weekend every month, but it can be for as long as two weeks.

There are two sorts of Relief Care; relief provided by foster carers for other carers, and, relief provided for children and young people living with their birth families who need a break. Ideally relief care is planned to extend the social/recreational horizons of the child so they enjoy the placement, whilst their primary carers get a chance to re-charge their batteries. Relief care can sustain foster placements as carers occasionally need time to themselves.

Relief carers are sometimes those who are new to fostering and are finding their way into the role. Alternatively, they may have work or other commitments that do not allow for them to consider full-time fostering. Relief carers need a particular set of skills; their role is to work to an existing care plan and to back up the primary carer. Most often relief placements are planned in advance and roles and delegated responsibilities are carefully worked out and agreed in a Placement Plan.

## **9.2 Short Term and Emergency Fostering**

Short term foster carers look after a child or young person for a limited period of time while arrangements are made for the child to return to their birth family or to an alternative permanent placement. This is the most regularly used type of placement that the service offers.

Most children will return home to the care of their parents or members of their extended family while others may move to long term foster placements or achieve permanency with an alternative family through adoption, Special Guardianship or Residence Order. Short term foster carers play a crucial role in caring for children and young people who are going through a period of crisis and uncertainty. Sometimes children need to be placed in an emergency, at any time of the day or night.

Short-term and emergency carers need to be skilled at settling distressed children and providing a re-assuring environment. For those offering placements for children under school age it is critical that one carer is at home full-time. Over school age it is necessary for the practicalities of school holidays and child sickness to be well-thought through.

## **9.3 Long term Fostering**

Long-term fostering is when a carer takes on a child permanently, i.e. until the age of 18. This is a good care plan for some children where adoption is not appropriate, such as, those with

close links to their birth family. Long term fostering allows a child to have a full, committed experience of family life without surrendering ties to their family of origin. Some long term fostering placements end when a Special Guardianship or Child Arrangement Order is made. We have completed a one year pilot scheme employing a dedicated Senior Practitioner to raise the profile of Long Term Fostering and permanence for Looked After Children. This has been successful and the post has now been made permanent.

#### **9.4 Multi-dimensional Treatment Foster Care Programme**

MTFC is a nationally led, but locally implemented, project aimed at improving outcomes for looked after children. The programmes aim to enable a small number of children who have the most complex emotional, behavioural and developmental needs to be placed in short term treatment foster care placements where they will learn the skills needed to live in families on a permanent basis, either returning to live with birth families or moving on to permanence through adoption or fostering.

#### **9.5 Family and Friends (Connected Persons) Fostering**

Oxfordshire is committed to placing children with family or friends with whom a child is already familiar, rather than with a foster carer s/he does not know if at all possible. Children's teams identify families and friends to care for children by exploring the social network of the child to find out if there are 'connected persons' who might care for the child in the short term. There is provision to make a placement with a relative/friend carer for up to sixteen weeks for a child who is looked after without going to Fostering Panel beforehand, but these placements must be assessed and presented to Fostering Panel within stipulated timescales.

Many children/young people first placed with Family and Friends Foster Carers leave care when an order is made by the courts, such as a Special Guardianship Order or a Child Arrangement Order. Oxfordshire has a full policy on Family and Friends Foster Care available on request.

#### **9.6 Short Breaks for children with disabilities**

This service provides regular, planned, short breaks for children/young people with disabilities with approved foster carers. Disabled children have a full assessment carried out and the report is presented to the Disability Priority Panel which identifies the appropriate service and the level at which it is to be provided. Following this the child's name is placed on the Record

of Need (R.O.N.) until an appropriate short break carer is identified. The Record of Need is reviewed regularly.

Children/young people receive a short break of a weekend every month. This allows for a relationship to build up between the child/young person and the carer and sometimes short break carers are able to provide longer periods of care or back-up care in a crisis. Where a child/young person has particular health needs specific training is provided prior to a placement. Specialist qualified social workers assess and support foster carers who provide short breaks under this scheme.

### **9.7 Parent and child fostering**

Oxfordshire's fostering service has some approved foster carers who are able to provide specialist placements for a parent and child, most often this means young mothers and their babies but it is recognised that sometimes the primary carer is the father. In some cases both the parent and child will both be looked after. In other situations it may be just the child who is looked after, either under s20 of the Children Act or under a Care Order.

The parent and child foster carer has a primary responsibility to ensure the welfare and safety of the child. At the same time, the foster carer plays a crucial role in supporting the parent and in helping him / her to bond with their child and to develop their confidence and skills as a parent.

### **9.8 Fostering for Adoption**

The service is committed to an approach in planning for children where the number of placements for any child pre-adoption is kept to a minimum. We now have policy and procedure fully in place and a number of carers have been granted dual approval and a number of concurrent placements made where it is envisaged that children will not need to move from foster carers who are approved adopters.

## **10. Complaints by foster carers**

All complaints by foster carers are taken seriously. Foster carers are entitled to use the Departmental Complaints Procedure. Complaints will be resolved informally where possible, by the Supervising Social Worker or their manager. When this is not possible, it may be helpful

to seek a second opinion from outside the team. Carers should be advised that, if not satisfied with the response, they may take it to the Service Manager, Corporate Parenting Manager or the Department's Complaints Officer:

Comments and Complaints Team

Joint Commissioning

Oxfordshire County Council

Freepost RRYR-XTBE-GBTZ

County Hall

New Road

Oxford

OX1 1ND

01865 323589

07788 571577

[commentsandcomplaints@oxfordshire.gov.uk](mailto:commentsandcomplaints@oxfordshire.gov.uk)

In this eventuality, carers are encouraged to use the Fostering Network's Advice and Mediation Officer (Jayne Hogan-Birse tel 07795 075 496)

## **11. Systems for Monitoring and Evaluating the Service**

The Department has a number of systems in place for monitoring and evaluating the service as follows:

- Supervising Social Workers, foster carers and managers receive regular supervision in order to maintain the high standards expected of carers and workers
- All reports read and signed by managers, their signature represents a check on the quality of the information provided
- Annual unannounced visits are made to all carers
- The Agency Decision Maker reviews all Annual Reviews completed by the fostering service for all approved foster carers
- Tracking systems are in place to monitor timescales from initial enquiry to approval
- Feedback forms are provided to all enquirers in their information packs, at the information session, and after their preparation training groups
- Monthly evaluations of Fostering & Adoption Enquiries inform the development of our



## recruitment & Enquiry Process

- Annual consultation with approved foster carers
- The Fostering Panel routinely ask all prospective/approved carers and social workers presenting to give feedback
- The Fostering Panel will also be providing feedback to every presenting Social Worker on the quality of their assessments as part of their quality assurance role.

## 12. Ofsted

Ofsted is responsible for the regulation and inspection of Children's Social Care Services including Local Authority Fostering Services. The National Minimum Standards and Fostering Regulations are designed to set minimum acceptable standards for the safe running of Fostering Services. Details are available on the website:

OFSTED

National Business Unit

Royal Exchange Buildings

St Anne's Square

Manchester

M2 7LA

08456 404040

[www.ofsted.gov.uk](http://www.ofsted.gov.uk)

**If you need this information in another language, large print, Braille, on audio cassette, computer disk or by email, please telephone the Fostering Recruitment and Enquiries Team. Tel 01865 323127 or 323128**