

Guidance for Child in Need cases needing to be escalated to Child Protection Case Conference where there has been no specific incident.

This guidance is designed to outline the process that should be followed where either:

1. A case has been assessed in the Assessment Team and there are sufficient concerns to warrant progression to ICPCCC but where there has not necessarily been a specific incident e.g. physical or sexual abuse.

or

2. A case has been open to the family support service and there has either been no progress or some deterioration and there are multi – agency concerns.

In cases where there has been a safeguarding incident eg physical abuse or a disclosure of sexual abuse, the usual procedures should be followed.

1.

- Assessment is completed and the SW and TM agree a strategy discussion should be convened.
- The TM discusses the concerns with Key professionals e.g. Health, Education, Police etc. and this is recorded as the strategy discussion in accordance with working together.
- A S47 form is completed referring to the Single Assessment (to avoid duplication but to include a clear summary). The S47 forms the basis of the discussion with the Independent Chair.
- If the IC agrees a date for conference is set.
- If the IC disagrees the case is escalated to the Safeguarding Service Manager and Area Social Care Manager.
The IC records their decision in case notes and the SW records the decision in the S47 document.
The Independent Chair notifies other agencies.

2.

- Following discussion or a CIN core group, the SW and the TM agree a strategy discussion should be convened.
(2 – 5 bullet points are the same)

NB – The MARA form will no longer be used. This guidance should ensure a clear audit trail of discussions and decisions in accordance with working together.

The 15 day timescales will start on the date the strategy discussion was held and where the decision to progress to ICPCCC was made.

